

Note No. #1

File No. 19/ (Misc.)/2020-VHQ

Sub: Provision of updated CPWD e- Works Manual - reg.
(Systemic Improvement No. 03/2020)

It is observed that a large number of correction slips in CPWD Works Manual have been issued / being issued by the Directorate CPWD time to time. It becomes very difficult for field staff to maintain the record of such correction slips and track the same. Sometimes they miss to view the correction slips which are available in their files. This causes violation of CPWD Works Manual Provisions and resulted in to disciplinary action against the field staff.

Therefore, it is proposed, that e-Manual uploaded on CPWD website shall be maintained updated as and when a correction / addition / deletion slip is issued so that field staff may always be able to refer the corrected CPWD Works Manual on real time basis.

Submitted for forwarding to DG, CPWD with request to direct the concerned staff of CPWD to take necessary action to keep updated e-CPWD Works Manual on CPWD website by incorporating all the correction slips issued by the Directorate.

24/01/2020 4:57 PM

PRADEEP KUMAR JOSHI
(CPWD-VIGIL-AE (HQ))

Note No. #2

24/01/2020 5:04 PM

SURYA KANT RAI
(CPWD-VIGILANCE-EE(HQ))

Note No. #3

27/01/2020 10:26 AM

SHAM SUNDER GARG
(CPWD-VIGILANCE-SE (V) III)

Note No. #4

An update copy of Works Manual and Appendix 1, if made available on the on the CPWD website, shall be extremely useful in eliminating un-intentional mistakes by the field officials in day to day decision making and thus resultant vigilance cases on this account.

The requirement of updated digital version of above documents is all the more essential keeping in view vast geographical expanse of the CPWD organisation and frequent changes in the document.

Therefore, it is proposed that concerned officials in the Headquarter office may be suitably advised to ensure that any correction/amendments issued from their office in these two important documents (Works Manual and Appendix 1) should be immediately incorporated in the digital copy available on the website, clearly indicating date and number of the last circular so updated.

Submitted for perusal and approval as proposed above.

27/01/2020 3:51 PM

AJAY KUMAR RANA
(CPWD-VIGILANCE-JS&CVO)

Note No. #5

28/01/2020 6:54 PM

PRABHAKAR SINGH
(DIRECTOR GENERAL)

Note No. #6

30/01/2020 10:41 AM

AJAY KUMAR RANA
(CPWD-VIGILANCE-JS&CVO)

Note No. #7

File submitted for needful modifications as suggested above and also duly approved by DG CPWD.

30/01/2020 10:58 AM

SHAM SUNDER GARG
(CPWD-VIGILANCE-SE (V) III)